Development of master curricula for natural disasters risk management in
Western Balkan countries (573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP)

Co-funded by the
Erasmus+ Programme
of the European Union

WORK PACKAGE SELF-ASSESSMENT REPORT[1]

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Work Package reference number and title	WP5 – Quality Plan
Work Package Lead Partner	Middlesex University Higher Education Corporation
Name of the responsible person	Sally Priest

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

"This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"

Development of master curricula for natural disasters risk management in
Western Balkan countries (573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP)

Co-funded by the
Erasmus+ Programme
of the European Union

1. Activities and achievements

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column "Achieved to date" describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Outputs/ outcomes – LFM code	Indicator	Achieved to date	Comment
5.1 Minutes of meeting	Minutes delivered		QAC minutes QAC held in Belgrade March 2018
5.2 Ongoing evaluation – according to the quality plan	Submitted work package assessment reports (Annex Q) and partner assessment reports (Annex R)	August 2018	Collation of Annex Q, Annex R and Annex T submitted by partners in August 2018
5.2 Ongoing evaluation – according to the quality plan	Preparation of QAC report following the March 2018 Belgrade meeting	August 2018	Delivered to the management group in July 2018
5.3 Report of the extenal quality evaluation	Appointment and review of the external quality audit report findings	Appointment May 2018

Audit reporting August 2018 | Outcomes will be discussed at the Project meeting and the QAC meeting in Chania in September 2018. |
| 5.4 Report of the financial audit | Appointment of tbe external expert for financial audit | Appointment May 2018 | Will undertake the audit in September 2018 |
| 5.5 Inter-project coaching | Intercoaching activities delivered at the Belgrade meeting in March 2018 | March 2018 Plans ongoing to deliver inter-project coaching at Belgrade meeting | Sucessfully delivered. |

2. Problems encountered

Describe the main problems encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation
5.2 Ongoing evaluation as per the Quality Plan	Still late delivery of some reporting by partners – makes discussion of issues at QAC meeting	Continue to provide early requests of reporting to allow delivery in time for the meetings. Request was made early July 2018 – with a deadline of 15 August 2018

Development of master curricula for natural disasters risk management in Western Balkan countries (573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP)

Co-funded by the
Erasmus+ Programme
of the European Union

	difficult	– well in advance of the meeting.

3. Changes

Present all changes to WP plans including postponing implementation deadlines

Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to NatRisk coordinator

4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

WP5 remains on track, with the minutes and reporting delivered. Await comments from the management committee on the submitted QAC report and the external quality audit will be discussed at the Chania meeting in Sept 2018

Need to ensure that Annex S are delivered on time as each written deliverable is provided – difficulty realising when deliveables have been submitted.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

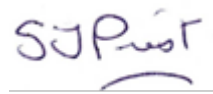Progess is on track to deliver the quality elements on time.

Summarize main problems encountered and recommendations (up to 200 words)

Still difficulties with ensuring that WP leaders are reviewing each deliverable.

Development of master curricula for natural disasters risk management in
Western Balkan countries (573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP)

Co-funded by the
Erasmus+ Programme
of the European Union

4

Location, date   Signature

_London 01.08.18_____   ___